

## SMA-ITE Traineeship Scheme in ISC Health Care (Out-patient)

Are you interested to see if you can train your Clinic Assistant at almost **ZERO COST**?

The SMA-ITE Traineeship scheme is an 'earn-as-you-learn' arrangement designed for GPs / Employers to train your existing or recruit new clinical assistants to equip them with the necessary skills. Conducted by the Singapore Medical Association, the ITE Skills Certificate in Health Care (Out-patient) traineeship programme **provides training on health screening and laboratory tests, first aid and emergencies, reception and clerical duties, dispensing medicine and drug management.** A nationally-recognised ITE certificate would be awarded at the end of the one-year programme.

Comparing the part-time programme which SMA is currently conducting, the duration of Traineeship is the same, with two essential components:

- On-the-Job training (OJT) – Which is conducted in the clinic itself by the GP / Employer. The OJT component forms the greater part of the skills acquisition for trainees and they will be guided under the mentorship of more senior CAs;
- Off-the-Job training (Off-JT) – Conducted at SMA as ITE's Approved Training Centre where theoretical and practical lessons are covered. Employers will sponsor their trainees and bear all course and other related fees incurred for the duration of training.

ITE also provides GPs/Employers with the following support:

- Assistance in recruitment of new staff free-of-charge; and
- Facilitating SDF grants to your practice and administration of Traineeship Contract.

You may be interested to look at the table below to see the financial gain in SDF support choosing Traineeship over the current Part-Time programme.

### **Comparison Costs of Traineeship vs Part-time ISC Healthcare (Out-patient) programme**

(inclusive of 7% GST)

Item	Part-Time	Traineeship
Pay SMA Course Fees	\$2,140	<b>\$2,140</b>
Pay Exam Fees	\$64.20	<b>\$64.20</b>
SDF subsidy for course fees (120 hrs theory x \$7/hr)	\$840	<b>\$840</b>
<b>SDF support on OJT under Traineeship (188 hrs x \$7)</b>	<b>Nil</b>	<b>\$1,316</b>
Total SDF support	\$840	<b>\$2,156</b>
<b>Difference between Part-time &amp; Traineeship</b>	\$1,364.20	<b>\$48.20</b>

You may wish to consider participating in the Traineeship scheme now!

If you have more enquiries, please feel free to call:

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