

SMA-ITE Traineeship Scheme in ISC Health Care (Out-patient)

Are you interested to gain more in **financial incentives** train your Clinic Assistants?

The Traineeship scheme is an 'earn-as-you-learn' arrangement designed for GPs / Employers to *train your existing or recruit new clinic assistants* to equip them with the necessary skills. Conducted by the Singapore Medical Association, the ITE Skills Certificate in Health Care (Out-patient) traineeship programme **provides training on health screening and laboratory tests, first aid and emergencies, reception and clerical duties, dispensing medicine and drug management**. A nationally-recognised ITE certificate would be awarded at the end of the one-year programme.

Comparing the part-time programme which SMA is currently conducting, the duration of Traineeship is the same, with two essential components:

- On-the-Job training (OJT) – Which is conducted in the clinic itself by the GP / Employer. The OJT component forms the greater part of the skills acquisition for trainees and they will be guided under the mentorship of more senior CAs;
- Off-the-Job training (Off-JT) – Conducted at SMA as ITE's Approved Training Centre where theoretical and practical lessons are covered. Employers will sponsor their trainees and bear all course and other related fees incurred for the duration of training.

ITE also provides GPs/Employers with the following support:

- Assistance in recruitment of new staff free-of-charge; and
- Facilitating SDF grants to your practice and administration of Traineeship Contract.

You may be interested to look at the table below to see the financial gain in SDF support choosing Traineeship over the current Part-Time programme.

Comparison Costs of Traineeship vs Part-time ISC Healthcare (Out-patient) programme (inclusive of 7% GST)

Item	Part-Time	Traineeship
Pay SMA Course Fees	\$2,140	\$2,140
Pay Exam Fees	\$64.20	\$64.20
Receive SDF Subsidy for Course Fees (120 hrs theory x \$7/hr)	\$840	\$840
Additional SDF Support if Training is conducted under Traineeship (188 hrs x \$7)	Nil	\$1,316
Total SDF Support (comparing Part-time vs Traineeship)	\$840	\$2,156
Total Costs of Training to Employer	\$1,364.20	\$48.20

You may wish to consider participating in the Traineeship scheme now!

If you have more enquiries, please feel free to call:

Mr Chin Chi Wei (Tel: 6772 0138 or Email: Chin_Chi_Wei@ite.edu.sg)

SMA-SNA BASIC LIFE SUPPORT TRAINING PROGRAMME

Accredited by the National Resuscitation Council, Singapore

Is pleased to present the following courses:

- The Adult Heartsaver (AH) course which is designed for lay persons.
- The Basic Cardiac Life Support (BCLS) course which is designed for Health Professionals and persons who have completed the Adult Heartsaver Course and keen to learn more CPR skills.

PROGRAMME

Basic Life Support (BCLS)	Adult Heartsaver (AH)
<ul style="list-style-type: none"> • Introduction to the Basic Life Support Course • Video screening • Practical Training (Demonstration & Practice) <ul style="list-style-type: none"> - One-Person CPR / Two-Persons Professional CPR Child / Infant CPR - Airway Obstruction Management (Conscious & Unconscious Victim) • Practical & Theory (MCQs) Tests 	<ul style="list-style-type: none"> • Introduction to Adult Heartsaver Course <ul style="list-style-type: none"> - Basic Anatomy & Physiology - Risk Factors in Heart Attacks - Indication for CPR • Video screening • Demonstration & Practice <ul style="list-style-type: none"> - One-Person CPR - Airway Obstruction Management (Conscious & Unconscious Adult Victim) • Practical & Theory (MCQs) Tests

- Upon successful completion of the Practical and Theory (MCQ) tests, participants will be awarded a certificate of proficiency which is valid for 2 years.
- BCLS Courses held since January 2008 have been accredited with 4 Non-Core CME points for Family Medicine.

Day / Time	Venue:
Saturday: 2.00 pm to 9.00 pm Sunday: from 9.00 am to 4.00 pm Weekday: from 9.00 am to 4.00 pm	SMA Training Room Singapore Medical Association (SMA) 2 College Road, Level 2, Alumni Medical Centre, Singapore 169850

Course Fees per participant (GST inclusive):

Adult Heart Saver	\$150	
	SMA / SNA Member	Non Member
BCLS	\$135	\$150
BCLS Recertification	\$80	\$100

Online registration available at <http://www.sma.org.sg/edu/cpr.html>. For enquiries, please contact:

Singapore Medical Association (Attn: Gek Eng / Nura)
 2 College Road Level 2, Alumni Medical Centre, Singapore 169850
 Tel: 6223 1264 Fax: 6224 7827 Email: cpr@sma.org.sg

SMA-ITE SKILLS CERTIFICATE IN HEALTHCARE (OUTPATIENT) TRAINING PROGRAMME

(Basic Healthcare Module)

Commencing 20 September 2008 (Please register by 15 August 2008)

The programme was developed with the grant from the Skills Development Fund (SDF) and is approved by the Healthcare Training Advisory Committee of the Institute of Technical Education (ITE).

The Certificate in Healthcare is issued by the ITE under its service skills training scheme and is recognised by both private hospitals and doctors. It is an excellent training programme to upgrade the skills of your staff.

Course Fees (For 3 Modules)

TOTAL AMOUNT:	S\$2,140/- (inclusive of 7% GST)
SDF Supported Amount:	S\$840/-
Unsupported Amount:	S\$1,300/- (inclusive of 7% GST)
ITE Modular Test Fees:	S\$64.20 (inclusive of 7% GST)
AMOUNT PAYABLE:	S\$1,300 + S\$64.20 = S\$1,364.20 (inclusive of 7% GST)

Please look out for the application form in this month's mailbag.

For further information, please contact:

SMA, 2 College Road, Level 2 Alumni Medical Centre, Singapore 169850

Tel: 6223 1264 • Fax: 6224 7827 • Email: healthcare@sma.org.sg

Website: <http://www.sma.org.sg/edu/healthcare.html>

Contact Personnel: Ms Nura or Ms Gek Eng